

Addition to the Thimbleby Parish Council Risk Register

Aim	Risk	Method Used to minimise risk	Person Responsible	Status
To maintain business of the Council in case of loss / vacancy of the Clerk/RFO	Unable to access critical aspects of the business such as the - Laptop - Essential business accounts	The passwords will be placed into a sealed envelope signed on the seal by the Chair and the Clerk and held by the Chair in case of emergency use.	Chair/ Clerk	